

21 **MONDAY**
JULY, 1997

APPOINTMENTS & SCHEDULED EVENTS

JULY 1997							AUGUST 1997						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31				

163 Days Left

TO BE DONE TODAY (ACTION LIST)

- 1 RAMP UP PLAN
- ~~2 SkyPager Invoices~~
- ~~3 First Card Statements~~
- 4 DEAS application
- 5 Invention
- ~~6 New Hire capabilities chart~~
- 7 EDI write-up
- 8 Dental Appt
- ~~9 Finish bath Appt~~
- ~~10 Eye doctor~~
- 11 Minnesota visit
- 12 EET/EDI write up
- 13 Return Albany, Staten Is, Hlong
- ~~14 Marketing targets print bc li~~
- ~~15 Laptop battery~~
- 16 Frequent flyer tickets
- 17 J&B contract
- 18 DC Lockbox

HOURS	NAME • PLACE • SUBJECT
7	WISCONSIN
8	
9	
10	
11	
12	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

PHONE CALLS

- Jane Kordal Minnesota
- Dick Porter
- Ed Roy (Brian Knott)
- Searns
- Lyn Delaney 508 697 1200 F 21%
- ~~Chris Leasing~~
- ~~Hazel~~

EXPENSE & REIMBURSEMENT RECORD

- Call Bank Boston
- Call MassHades
- CHRISTY News 913 721 5513
- Karen Caruso
- Ken Hull
- Print vinyl table
- vinyl 1 ft

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